

Job Description and Person Specification

Position: Learning Officer (sessional)

Reporting to: Project Development Officer, Glasgow

Duration: 12- month Fixed term contract, with possible extensions

Salary: £22,500 per annum pro rata for 14 hours per week;
(actual salary £ 9000 per annum)

Hours: 14 hours per week (days will be flexible; Tuesday and Wednesdays preferred. Working hours may include after school & Saturday sessions)

Office: Working from home

Geographical spread: Primarily delivered in disadvantaged areas of Glasgow. Occasional activities in other areas

Froglife is a national wildlife conservation organisation with a specific focus on the protection of amphibians and reptiles and their habitats. Central to our ethos is to help as many people as possible to take action, which benefits nature and enhances mental and physical health. We are particularly committed to involving those who for socio-economic reason are often excluded. Our work is mainly urban based, working with disadvantaged and vulnerable people (focusing particularly on poverty and trauma) and improving green spaces. We are working for a fairer Scotland where people living in highly socially deprived areas have the same opportunities to access high quality green space as those living in more affluent areas.

Green Pathways involves developing and delivering nature conservation educational sessions working with vulnerable and disadvantaged people. Although the main focus of the project is working with young people aged 8-18 (24 if they have a learning disability) the project also works with other disadvantaged and vulnerable groups including people living with dementia. Most sessions will be in Glasgow with occasional work in other areas of Scotland.

Participants will get involved in practical projects improving their local area, including pond creation, wildlife surveys, wildflower planting, creating wildlife neighborhood corridors, photography and arts.

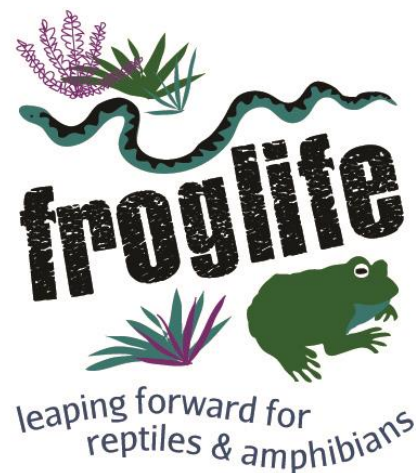
Froglife is proud of its green credentials and all staff are expected to use green forms of transport wherever possible, and to ensure that all outputs are environmentally friendly.

Froglife, Brightfield Business Hub, Bakewell Road, Orton Southgate, Peterborough, PE2 6XU

Tel: 01733 602102 Email: info@froglife.org

www.froglife.org

Charity Patron: Jules Howard, Kate Bradbury, Mya-Rose Craig



Job Description

Principle duties and responsibilities:

- Plan, deliver and evaluate practical outdoor sessions to vulnerable or disadvantaged people, particularly young people.
- Ensure sessions are packed with conservation messages, helping participants to appreciate amphibians and reptiles and enjoy the outdoors.
- Involve participants in improving their local green spaces for people and for wildlife, making sessions interactive, positive and engaging for different target audiences.
- Build relationships and liaise with referral agencies, young people, green space managers and funders to ensure activities meet the needs of all stakeholders and ensure that those in need of the project are able to access sessions.
- Develop and book in new groups for sessions.
- Ensure that project targets are met, reporting to your Line Manager.
- Work with your Line Manager, to recruit sufficient volunteers to help support your sessions and ensure that these volunteers are provided with the appropriate support and management.
- Work with your Line Manager to ensure that the project is being widely promoted and obtains good press coverage and is high profile on social media.
- Any other duties relevant to the project.

Other duties

- To contribute to the wider work of Froglife as required by senior management.
- To encourage and maintain professional standards.
- To act as a responsible ambassador for Froglife.

This job description is an indication of the breadth and requirements of the post. The post-holder will be expected to be flexible and accept that certain elements/priorities of the job description may vary as the project is delivered.

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Person Specification

Essential criteria

Knowledge

- Good level of wildlife knowledge and identification skills including amphibians & reptiles.
- Practical understanding of wildlife gardening and habitat creation, restoration & management.
- Good understanding of the needs of vulnerable and disadvantaged groups.
- Good knowledge of the geography, demographics, wildlife, herpetofauna, nature areas of Glasgow.
- Sound knowledge of the conservation sector and environmental issues.
- Proficient at using MS Excel, PowerPoint, Word and Outlook.

Experience

- Experience in outdoor, biological science or environmental education.
- Experience in delivering innovative and inclusive activities to attract wide ranging audiences including young people and leading groups in outdoor environments.
- Experience working with challenging young people.

Personal Attributes

- Physically fit in order to use and carry hand tools, and walk to and around sites.
- A willingness to work outside normal office hours and travel
- Self-motivated with can-do attitude.
- Excellent organisation and communication skills.
- Able to build good relationships with project participants and partners.

Note: This position requires a PVG criminal record check

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Desirable criteria

- Professional qualification in a relevant area of study.
- Driving licence and own car
- Confident using hand tools such as saws, loppers, drills etc.
- Artistic, creative or musical skills.
- First Aid Qualification
- Experience working with groups with special needs, including learning disabilities and mental health issues
- Digital technology skills and social media

Deadline for applications: 9am 6th February 2023

Interviews will be by Zoom: 13th February 2023

“More information about the post can be found at <https://www.froglife.org/who-we-are/job-vacancies/>

We welcome applicants from all backgrounds, including under-represented groups.

We are happy to discuss flexible working options.

To apply, please send a CV (no longer than 2 pages) and a covering letter (no longer than 2 pages) showing how you match the essential and desirable criteria to: vacancies@froglife.org . Include your name in the subject line of the application email. Complete the Equality, Diversity and Inclusion survey here: <https://forms.gle/5AHgppWKuT1CUZJ39>

This post is funded by the Robertson Trust

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